RED indicates information that the airport would fill in.

**BLUE** indicates Design-Build specific. Delete if not applicable.

**GREEN** indicates Construction Management at Risk specific. Delete if not applicable.

Date

APM

NCDOT Division of Aviation

1560 Mail Service Center

Raleigh, NC 27699-1560

Project: (***Grant Number/WBS***) (***Description***)

Subject: Notification for the Utilization of **Design-Build or Construction Management at Risk** for Project Delivery for the above referenced project

Dear APM,

This is to advise that XYZ airport will utilize the **Design-Build or Construction Management at Risk** method to deliver the above referenced project utilizing TRDF/SCIF22/SCIF23 funds, which is identified on the Sponsor’s approved AV-109 form. XYZ airport has considered the project delivery requirements and the Airport’s Sponsor/Authority/Board has approved the use of this method based on the criteria set forth in its policy for the use of alternative delivery methods for airport projects.

XYZ airport understands that this method requires diligent oversight and daily involvement to successfully deliver the project. Part of that responsibility will be to adhere to all Laws that apply to the utilization of this method in North Carolina. We understand the FAA requirements working within Airport property, the North Carolina General Statutes **NCGS §143‑128.1A; 143-129, 143-64.31 or NCGS §143‑128.1; 143-129, 143-64.31** that pertain specifically to the use of this method in North Carolina, NCDOT requirements for documentation, approvals and use of funds and the requirements to maintain all relevant project documents per the “Directed Funding Guidance” on the NCDOT Connect Site and XYZ Airport is fully prepared to comply with these requirements.

If you have any questions or need additional information, please do not hesitate to contact Airport Contact by phone at phone number or by email at email address.

Sincerely,

Authority signature

Authority/Representative Name

Title, Airport

cc: File